



# Ontario Heritage Trust Provincial Plaque Program

## Application

<i>Plaque subject</i>	<i>Proposed date of unveiling</i>	<i>Proposed site and county of plaque</i>
<i>Applicant organization</i>		<i>Contact name</i>
<i>Mailing address</i>		
<i>Telephone</i>	<i>Fax</i>	<i>Email</i>
<i>Site owner</i>		<i>Contact name (if different)</i>
<i>Owner's mailing address</i>		
<i>Telephone</i>	<i>Fax</i>	<i>Email</i>
<i>Name of organization responsible for maintenance</i>		<i>Contact name (if different)</i>
<i>Maintenance mailing address</i>		
<i>Telephone</i>	<i>Fax</i>	<i>Email</i>

**I/we hereby certify that:**

- a) the subject of this plaque has not previously been commemorated by an Ontario provincial plaque
- b) the focus of the heritage being commemorated occurred at least 25 years ago, and/or if the subject is an individual, this person has been deceased for at least 25 years
- c) the consent of the property owner at the proposed plaque location has been obtained
- d) the location proposed for this plaque is physically accessible to the public
- e) adequate arrangements have been made for continuing maintenance of the plaque site and grounds surrounding the plaque
- f) a sum of \$\_\_\_\_\_ will be provided by the applicant to help fund this project, which is not less than \$5,000, plus in-kind support
- g) the final arbiter of the plaque text and the location of the plaque is the Ontario Heritage Trust
- h) the plaque will be unveiled at a public event

<i>Dated at (location)</i>	<i>on the</i>	<i>day of _____, 20__</i>
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*Signature of responsible officer*

<i>Name (please print)</i>	<i>Title/position</i>
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**Attachments required (see [Checklist](#))**

- A 1,000-word typed background paper on the proposed subject, accompanied by a list of the sources used in its preparation and how they can be found (for documents, their locations; for books, the page references and their author/title/publisher; for magazines/newspapers, their titles/dates/issues; for oral sources, names and addresses of those interviewed).
- Photograph(s) to augment the background paper, if appropriate

**How did you learn about the Provincial Plaque Program?**

- Existing plaques
- Trust publications (e.g., Heritage Matters magazine)
- Media
- Social media
- Local heritage organization
- Other (please specify)

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Please submit your completed application form to:

**Provincial Plaque Program**  
**[Ontario Heritage Trust](#)**  
**10 Adelaide Street East**  
**Toronto, Ontario**  
**M5C 1J3**

**The annual deadline for applications is September 15.**

Please check here if you would like to receive future Trust publications:

- Print     Electronic

Personal information on this form is collected under the *Ontario Heritage Act*, R.S.O. 1990, c. 18 and will be used for Ontario Heritage Trust marketing and fund-raising purposes. This information will not be shared with other organizations. For further information, please contact the Executive Coordinator, Ontario Heritage Trust, 10 Adelaide Street East, Toronto, Ontario M5C 1J3, 416-314-4903.

September 2015