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ONTARIO HERITAGE TRUST

OCT 11 2017

Michelle Drake, MAES, MCIP, RPP  
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October 06, 2017

[REDACTED]

Dear [REDACTED]

**Re: Delegated Approval of Heritage Permit Application HPA-2017-IV-032**  
**Subject Property: 37 King St W, Kitchener**

Please be advised that on Wednesday, October 4, 2017, the Coordinator, Cultural Heritage Planning within the Department of Community Services of the Corporation of the City of Kitchener granted the following approval in accordance with By-law 2009-89, being a by-law to delegate certain authority of Council to consent to permits for the alteration of property designated under Part IV and V of the *Ontario Heritage Act*:

*Pursuant to Section 33 of the Ontario Heritage Act, Heritage Permit Application HPA-2017-IV-032 be approved to permit the alterations to the front (King Street) elevation, including the replacement of the 3<sup>rd</sup> floor balcony ceiling, windows, stained glass windows and doors, of the building located on the property municipally addressed as 37 King Street West, in accordance with the plans and supplementary information submitted with the application and subject to the following conditions:*

- 1. That the final building permit drawings be reviewed and heritage clearance provided by Heritage Planning staff prior to issuance of a building permit.*

Attached is your Heritage Permit. Please post it in a location on the property visible from the street for the duration of the work.

Please don't hesitate to contact the undersigned if you have any questions.

Yours truly,

*Michelle Drake*

Michelle Drake  
Senior Heritage & Policy Planner

cc Committee Administrator (via e-mail)  
Provincial Heritage Registrar, *Ontario Heritage Act*, Ontario Heritage Trust

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**Heritage Permit #: HPA-2017-IV-032**

**Issue Date:**

**Site Address:**  
37 King St W

**Description:**  
alter the front (King Street) elevation, including  
replacement of ceiling, windows, stained glass windows  
and doors

**Designation:**  
Part IV

**Heritage Conservation District:**

**Work:**  
Alteration (Heritage Property)

**Project People**

Applicant .....

Owner .....

**Special Conditions and notes**

The approval was granted in accordance with By-law 2009-89, being a by-law to delegate certain authority of Council to consent to permits for the alteration of property designated under Part IV and V of the *Ontario Heritage Act*.

**Any departure from the conditions or approved plans or specifications is prohibited, unless the amended plans or specifications are expressly approved by Heritage Planning staff.**

**This Permit must be posted in a location on the property visible from the street for the duration of the work.**

**Call 519-741-2200, ext. 7839, to request a final inspection.**

Authorized by Leon Bensason, MCIP, RPP, CAHP  
Coordinator, Cultural Heritage Planning