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**RECEIVED**  
2022/12/21  
(YYYY/MM/DD)  
Ontario Heritage Trust

Office of the City Clerk

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December 14, 2022

Via email: [REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]

Dear [REDACTED]

**Re: Kingston City Council Meeting, December 6, 2022 – Clause 4i of Report Number 05: Received from Heritage Kingston with respect to Application for Ontario Heritage Act Approval – 12 Wellington Street**

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At the regular meeting on December 6, 2022, Council approved Clause 4i of Report Number 05: Received from Heritage Kingston with respect to Application for Ontario Heritage Act Approval – 12 Wellington Street:

**That** alterations to the property at 12 Wellington Street be approved in accordance with details described in the application (P18-080-2022), which was deemed completed on September 12, 2022 with said alterations to include:

1. Along the southern elevation four new A/C condensers (with their associated screening system) and five vents, where one vent is approximately 0.2 by 0.2 metres with a 0.3 by 0.3 metre cover and four vents are approximately 0.15 metres (diameter) with 0.2 metre diameter covers. The screening system is to be made of horizontal hardwood slats on a galvanized steel substructure;

2. Along the west elevation ten boiler vents, four dryer vents, two kitchen exhaust vents, and four ERV supply/return vents. The boiler vents will be approximately 0.05 metres (diameter), the dryer vents will be approximately 0.1 metres (diameter) with a 0.2 by 0.2 metre covering, the kitchen exhaust vents will be approximately 0.15 metres (diameter) with a 0.2 by 0.2 metre covering, the ERV supply/return vents will be approximately 0.15 metres (diameter) with a 0.2 by 0.2 metre covering;
3. Along the north elevation one flue vent connector at approximately 0.2 metres (diameter) with a 0.3 by 0.3 metre vent cover, as well as a with a gas regulator and electric metre (with wood cabinet screening for each utility); and

**That** the approval of the alterations be subject to the following conditions:

1. The proposed vent coverings (as well as their painted colour/finish) shall be provided to staff for approval prior to installation;
2. The finalized horizontal hardwood slat design as well as the utility cabinet designs for the utilities (e.g. gas regulator and electric metre) facing the street shall be provided to staff for approval prior to installation;
3. All masonry works shall be completed in accordance with the City's Policy on Masonry Restoration in Heritage Buildings;
4. A Building Permit shall be obtained, as necessary;
5. Heritage Planning staff shall be circulated the drawings and design specifications tied to the Building Permit application for review and approval to ensure consistency with the scope of the Heritage Permit sought by this application; and
6. Any minor deviations from the submitted plans, which meet the intent of this approval and does not further impact the heritage attributes of the property, shall be delegated to the Director of Heritage Services for review and approval.

Yours sincerely,



John Bolognone  
City Clerk

/nb  
C.C.

Erin Semande, Ontario Heritage Trust  
Ryan Leary, Heritage Planner