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THE TOWNSHIP OF

## WOOLWICH

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January 27, 2010

Ontario Heritage Trust  
10 Adelaide Street East  
Toronto, Ontario  
M5C 1J3

Dear Sir / Madam;

**RE: NOTICE OF THE PASSING OF HERITAGE BY-LAWS**

Please be advised that Council for the Township of Woolwich at their regular meeting held on January 19, 2010 at 7:00 p.m. passed the following By-laws (copies attached):

- o By-law 6-2010, a by-law to officially designate the building at 69 Arthur Street South in the Township of Woolwich, in the Regional Municipality of Waterloo, to be of cultural heritage value, or interest pursuant to the provisions of Section 29 of the Ontario Heritage Act, as amended; and
- o By-law 7-2010, a by-law to officially designate the building at 1924 Sawmill Road in the Township of Woolwich, in the Regional Municipality of Waterloo, to be of cultural heritage value, or interest pursuant to the provisions of Section 29 of the Ontario Heritage Act, as amended.

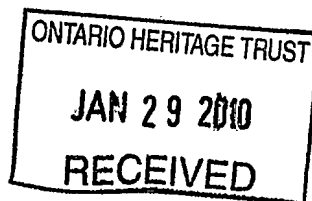
Notice of the passing of these by-laws has been published in the Woolwich Observer, served on the owner of the property (Township of Woolwich) and the by-laws have been registered on title of the respective properties.

Should you have any questions in this regard, please contact our office.

Yours truly,

Nancy Thompson  
(ext. 6040)  
Admin. Coordinator / Planning Assistant  
Engineering and Planning Services

Enclosure



## TOWNSHIP OF WOOLWICH

### BY-LAW NUMBER 6-2010

A by-law to designate the building at 69 Arthur Street South in the Township of Woolwich, in the Regional Municipality of Waterloo, to be of cultural heritage value, or interest pursuant to the provisions of section 29 of the *Ontario Heritage Act*, R.S.O 1990, chapter O.18, as amended

WHEREAS section 29 of the *Ontario Heritage Act*, R.S.O. 1990 Chapter O.18, as amended, authorizes the council of municipality to enact by-laws to designate real property within the municipality, including all the buildings and structures thereon, to be of cultural heritage value or interest;

AND WHEREAS the Council of the Township of Woolwich has caused to be served on the owner of the property known municipally as 69 Arthur Street South in the Township of Woolwich, and upon the Ontario Heritage Trust, a Notice of Intention to Designate as being of cultural heritage value or interest that part of the property more particularly described in Schedule A attached hereto and has cause such Notice of Intention to be published in the December 12, 2009 edition of the *Woolwich Observer*, a newspaper having general circulation in the Township of Woolwich;


AND WHEREAS no notice of objection to the proposed designation has been served on the Clerk of the municipality;

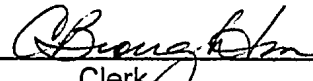
NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WOOLWICH ENACTS AS FOLLOWS:

1. That the property known as 69 Arthur Street South, Elmira having the legal description set out in Schedule A (the "property"), is hereby designated as being of cultural heritage value or interest pursuant to section 29 of the *Ontario Heritage Act*.
2. The Clerk shall cause a copy of this by-law to be registered against the property in the proper land registry office.
3. The Clerk shall cause a copy of this by-law to be served upon the owner of the Property and upon the Ontario Heritage Trust and to cause a notice of this by-law to be published in a newspaper having general circulation in the Township of Woolwich as required by the *Ontario Heritage Act*.
4. Nothing in this By-law, including the statement of cultural heritage value and the description of heritage attributes, shall be construed so as to require the owner of the Property to make application for consent to make an alteration to the exterior of the structure from time to time in the nature of:
  - o Minor maintenance and repair work including, without limitation, mortar repairs, graffiti removal, and alteration to the existing additions, impacted areas of the south west and south east walls of the original structure, and interior works;

- o Emergency repair work as determined to be reasonably necessary by, and in the sole discretion of the Property Owner.
5. Nothing in this By-law, included the extent and description of the designation, the statement of cultural heritage value and the description of the heritage attributes, shall be construed so as to require the owner of the Property to make application for consent to make an alteration to the Township of Woolwich prior to the owner undertaking any alteration to the exterior required in order to comply with all applicable requirements at law, as determined to be reasonably necessary by, and in sole discretion of, the Property owner from time to time.
6. Only those alterations described in sections 4 and 5 of this by-law that will not affect the cultural heritage value or interest and the heritage attributes of the building described in Schedule 'A' are permitted under sections 4 and 5.

PASSED this 19<sup>th</sup> day of January, 2010

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

## **Schedule A**

### **Legal Description of the Property**

Plan 560 Lot 32 and Part Lot 33

### **Description of Property**

The Township of Woolwich Township Hall, completed in 1912, is prominently located on the main street of Elmira at the southwest corner of Arthur Street South and Wyatt Street East. It has served as a Township hall and municipal building for the Township of Woolwich from 1966 to 2008, prior to which it housed the Post Office and for a short time the Police Station. The exterior of this two-storey structure is mainly comprised of brick and stone with its striking clock tower as a strong presence on the streetscape of this settlement.

### **Statement of Cultural Heritage Value or Interest**

The former Township Hall was built with a vernacular combination of features from several design styles specifically of the Classical and Italianate styles. It is a replica of similar public buildings, mainly post offices, located in small Ontario Towns. This could be considered its own style known as "Ontario Post Office Style". The building contains a large clock tower at the corner (being approximately 108 feet from the sidewalk to the top of the tower), which still functions with its original mechanism built in 1914. Although altered with additions, the areas of the original building along Arthur Street and Wyatt Street retain much of the original aspects.

The Township Hall is also significant in its context as it sits on the main street in Elmira. The height of the clock tower creates a recognizable and distinguishable landmark from the surrounding streetscape. The clock continues to serve the community and maintain the character of the town.

In terms of historical and associative value the building having been in public use since its construction as a post office, police station, and a town hall has played an important part in the community as a whole.

### **Description of Heritage Attributes**

Designation would be for the exterior of the original building along Wyatt and Arthur Streets and include the interior with respect to the clock tower portion (above the second floor). Key elements that define the buildings blend of Classical and Italianate design attributes that contribute to its heritage importance includes:

- Red brick cladding trimmed with an adequate quantity of stone;
- Square cut stone over doorways, found in segments with heavy lintels;
- Rustic window sills;
- Windows with both flat tops and round tops, showing a mixture of Classical and Italianate styles;
- Key stones over every window and doorway;

- Bell cast shaped hipped roof and clock tower, which served as more decoration than function;
- Triangular shaped gables that break the eave lines in the roof;
- Offset square clock tower, with clock mechanism that was manufactured in Whitchurch, England in 1914 and still in operation;
- Views to and into the bridge from the north and south banks of the Grand River.