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Planning and Building Department

426 Brant Street, P.O. Box 5013,  
Burlington, ON L7R 3Z6

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ONTARIO HERITAGE TRUST

JUN 19 2017

### SCOPE OF WORK

#### FOR A HERITAGE PERMIT UNDER THE ONTARIO HERITAGE ACT (Ref. # 501-06-4)

**Location of Property:** Lowville Mill, 6247 Guelph Line, Burlington, Ontario

**Owner/Applicant:** [REDACTED]

Please note that the following works have been approved under delegated Authority, the Director of Planning and Building, by Council of the Corporation of the City of Burlington (By-law 99-2012), pursuant to the *Ontario Heritage Act*.

The following work has been approved under the Heritage Permit as per the information provided by the owner in the Heritage Permit application:

- Replacement of existing steel roof with new "29Gage High Tensile Steel" roof, slightly darker grey. New roof will have three skylights similar to the one skylight in the existing roof.

Mary Lou Tanner, Director  
Planning & Building Department

June 12, 2017

Date

**Please Note:** This notice must be available on site at all times while work is under way. Once the work is complete, please notify the Heritage Planner of the City of Burlington for an inspection in order to ensure compliance with the Heritage Permit.



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June 12, 2017

[REDACTED]  
[REDACTED]  
[REDACTED]

Dear [REDACTED]

**RE: Heritage Permit for Lowville Mill roof replacement, Burlington, ON. (File: 501-06-4)**

Pursuant to the *Ontario Heritage Act*, under authority delegated to staff by Council, the Director of Planning and Building has issued the requested heritage permit concerning the following proposed project:

- replacement of existing steel roof with new "29Gage High Tensile Steel" roof, slightly darker grey. New roof will have three skylights similar to the 1 skylight in the existing roof.

The "Scope of Work" form is attached. Please note that the permit only includes those items outlined in the Scope of Work.

Please note that this application has been reviewed by Heritage Planning staff and the Heritage Burlington Citizens Advisory Committee.

Should you have any questions or comments, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "T. Douglas", written in a cursive style.

Thomas Douglas  
Planner II – Development Review & Heritage  
Planning and Building Department

Cc: Heritage Burlington, C/O Amber LaPointe, Clerks  
Chairman, Ontario Heritage Trust, 10 Adelaide Street East, Toronto, Ontario M5C 1J3