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December 19, 2017

ONTARIO HERITAGE TRUST

Erin Semande
Ontario Heritage Trust
10 Adelaide Street East
Toronto ON M5C 1J3

DEC 21 2017

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Dear Erin,

**RE: Request to Demolish Designated Heritage Building at 13941 Airport Road
Master's House, Town of Caledon**

At its meeting on December 12, 2017, Council consented to an application to demolish the heritage designated building at 13941 Airport Road, subject to the following recommendations:

- The building shall be recorded with accurate measured drawings with particular attention to the plan relationship between the Basement and the Ground Floor of the main house. A qualified heritage consultant shall be engaged to coordinate the removal in order to record the as built condition;
- The demolition shall be undertaken carefully in order to allow a record of the extent and detail of the unburnt mud (adobe) structure, and other heritage features that may be exposed in the process;
- Demolition shall not proceed until the contents of the house are removed;
- Document the demolition with overall and detail photography;
- Modify record drawings accordingly following demolition;
- Provide the Town with a bound copy of these drawing and photographic records upon completion.
- Samples of unburnt mud bricks shall be saved and turned over to the Town.

If you have any questions, please don't hesitate to contact the undersigned at 905-584-2272 ext. 4232.

Yours Truly,

A handwritten signature in black ink, appearing to read 'P. Vega' with a stylized flourish at the end.

Pamela Vega
Heritage Coordinator
Community Services
TOWN OF CALEDON