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Office of the City Clerk

ONTARIO HERITAGE TRUST

JAN 18 2018

RECEIVED

January 10, 2018

Erin Sermande, Provincial Heritage Registrar  
Ontario Heritage Trust  
10 Adelaide Street East  
Toronto, ON M5C 1J3

Dear Registrar:

**Re: Kingston City Council Meeting – November 7, 2017 – Approval of Applications under the Ontario Heritage Act**

The City Council at its regular meeting on January 9, 2018, approved the following Applications being clauses 1.i, 1.ii, 2.i and 2.ii being Report Number 11: Received from Heritage Kingston:

**1. Approval of Applications Recommended for Approval (Statutory Consultation with Heritage Kingston)**

**i. Approval of an Application for Heritage Permit – 488 Division Street**

**That** alterations to the property at 488 Division Street, be approved in accordance with details described in the application (File Number P18-080-2017), which was deemed completed on November 27, 2017 with said alterations to include:

1. The installation of the two front porches;
2. The replacement/reinstatement of the vinyl windows on the south and west façades;
3. The repair/replacement of the vinyl siding at the side and rear of the dwelling;
4. The renovation of the limestone façade on the south façade to facilitate shorter, more traditional style windows and to infill with limestone to match as closely as possible;
5. The replacement of the modern rear additions with a new rear deck and vestibule; and

**That** the approval of the alterations be subject to the following conditions:

1. All necessary masonry work shall be completed in accordance with the city's Policy on Masonry in Heritage Buildings; only sections of the south façade where vinyl siding currently exists may be re-clad in vinyl siding;
2. All window replacements/reinstatements shall meet the city's Policy on Window Renovations in Heritage Buildings; only windows at the rear and

within the south façade of the rear portion of the south wing shall be made of vinyl; the units shall not be a "bright white" colour;

3. Any infill limestone shall match the existing, as closely as possible;
4. Staff recommend the use of limestone cladding on the front façade; if the owner chooses to use stucco, it should be tinted a grey colour to complement the limestone façade;
5. If the owner chooses not to install handrails on the main front porch, any landscaping plans shall be provided to Planning Division staff at the Building Permit stage for review;
6. All Building Permits shall be obtained, as required, prior to any further construction or demolition;
7. Paint samples shall be provided to Planning Division staff at the Building Permit stage for review;
8. Any necessary *Planning Act* approvals shall be obtained, as required;
9. The owner is aware that there is a sanitary sewer running diagonally along the rear of this property; Utilities Kingston will require the owner to enter into an easement agreement to permit the rear deck;
10. Water and sanitary services should be determined as part of the Building, Plumbing and Sewage Water Alteration Permits (SWAP); the sewer should be identified on all drawings submitted for these permits; the owner is advised that one service is permitted per property and one meter is permitted per dwelling unit; please contact a Utilities Kingston Service Advisor for the servicing of gas, water and sewer and to inquire about meters or any other information;
11. Staff may undertake an inspection to ensure compliance with any approved Heritage Permits;
12. That the hatch be either moved, or fabricated from either board and batten or vertical channel wood siding; it be understood that the hatch not be fabricated by metal cladding; and
13. That the applicant consider installing six over six windows on the stone portion on the southern front to match the six over six windows located at the front of the building.

**ii. Notice of Intention to Designate under the Ontario Heritage Act – 965 Sydenham Road; 1572 Sunnyside Road; and 974 Sydenham**

**That** Council serve a Notice of Intention to Designate the property located at 965 Sydenham Road, known as the Catarauqui United Church and Cemetery, as a property of cultural heritage value or interest pursuant to Section 29 of the *Ontario Heritage Act*, attached as Exhibit A (all 3 properties) to Report Number HK-18-004; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, that Council approve the Draft Designation By-Law for 965 Sydenham Road attached as Exhibit B to Report Number HK-18-004 and carry out the requirements as prescribed under Section 29(6) of the Act; and

**That** Council serve a Notice of Intention to Designate the property located at 1572 Sunnyside Road, known as the Powley Farmstead, as a property of cultural heritage value or interest pursuant to Section 29 of the *Ontario Heritage Act*, attached as Exhibit A (all 3 properties) to Report Number HK-18-004, and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, that Council approve the Draft Designation By-Law for 1572 Sunnyside Road, attached as Exhibit C to Report Number HK-18-004 and carry out the requirements as prescribed under Section 29(6) of the Act; and

**That** Council serve a Notice of Intention to Designate the property located at 974 Sydenham Road, known as the Christ Church and Anglican Cemetery, as a property of cultural heritage value or interest pursuant to Section 29 of the *Ontario Heritage Act*, attached as Exhibit A (all 3 properties) to Report Number HK-18-004; and

**That** should no Notice of Objection be received by the Clerk of The Corporation of the City of Kingston within thirty (30) days of the publication of the Notice of Intention to Designate, that Council approve the Draft Designation By-Law for 974 Sydenham Road, attached as Exhibit D to Report Number HK-18-004 and carry out the requirements as prescribed under Section 29(6) of the Act.

## **2. Applications Supported for Approval by Heritage Kingston (Non Statutory Consultation)**

### **i. Approval of an Application for Heritage Permit – 1 King Street East**

**That** alterations to the property at 1 King Street East, was approved in accordance with the details described in the application (File Number P18-094-2017), which was deemed completed on November 22, 2017, with said alterations to the Richardson Bath House to include:

1. Cleaning, repointing and repair of all masonry on the structure;
2. Repairs to all wooden features on the building, including windows and soffits;
3. Repainting all painted surfaces in a like colour;
4. Repairing clay roofing as necessary;
5. In-filling the former canteen window and door on the western wall with limestone and the installation of a period appropriate double-window; and

**That** the approval of the alterations was subject to the following conditions:

1. A Building Permit shall be obtained;
2. All masonry works shall be completed in accordance with the city's Policy on Masonry Restoration on Heritage Buildings;
3. All window repairs shall be completed in accordance with the city's Policy on Window Renovations in Heritage Buildings;
4. Tree protection details be provided to the Public Works Forestry Division; and
5. New in-fill stones shall be sourced to match the existing stone and sills, as closely as possible.

**ii. Approval of an Application for Heritage Permit under the Ontario Heritage Act – 320-322 King Street East**

That alterations to the property at 320-322 King Street East was approved in accordance with the details described in the application (File Number P18-091-2017) which was deemed complete on November 23, 2017, with said alterations to include the installation of three goose neck lights, one wall sign and one mast arm sign, subject to the following conditions:

- a) All installations shall be undertaken in accordance with the city's Policy on Masonry Restorations in Heritage Buildings;
- b) All Building Permits shall be obtained, as required;
- c) The applicant shall confirm that the total aggregate area of the signage will not exceed 15% of the building's façade area, and that the area of the sign face will not exceed 10% of the building's façade; and
- d) The existing Encroachment Permit shall be updated, as required.

Should you have any questions or concerns regarding these matters, please do not hesitate to contact me.

Sincerely,



Janet Jaynes  
Acting City Clerk

/s

Encl. Copy of Notice of Intent to Designate  
cc: Ryan Leary, Senior Planner – Heritage