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Office of the City Clerk

February 12, 2018

Erin Sermande, Provincial Heritage Registrar  
Ontario Heritage Trust  
10 Adelaide Street East  
Toronto, ON M5C 1J3

ONTARIO HERITAGE TRUST

FEB 20 2018

RECEIVED

Dear Registrar:

**Re: Kingston City Council Meeting – February 6, 2018 – Approval of Applications under the Ontario Heritage Act**

The City Council at its regular meeting on February 6, 2018, approved the following applications being clauses 1.i, 1.ii, 2.i, 2.ii and 2.iii, Report Number 21: Received from Heritage Kingston:

**1. Approval of Applications Recommended for Approval (Statutory Consultation with Heritage Kingston)**

**i. Approval of an Application for Heritage Permit - 100 Portsmouth Avenue/899 King Street West**

**That** alterations to the property at 100 Portsmouth Avenue, be approved in accordance with the details described in the application (File Number P18-102-2017), which was deemed completed on December 19, 2017 with said alterations to include the removal of a modern fire exit and associated fire escape, as well as a small side shed; and

**That** the approval of the alterations be subject to the following conditions:

1. All Building Permits shall be obtained, as required; the applicant shall confirm compliance with any necessary fire requirements at the Building Permit stage;
2. All work shall be completed in accordance with, and with regard for, the City's Policy on Masonry Restoration in Heritage Buildings;
3. The requirement for the Designated Substances Report shall be satisfied, as required; and
4. The applicant is encouraged to contact Utilities Kingston to discuss potential conservation incentives and energy saving options that could be included as part of this proposal.

The Corporation of the City of Kingston

216 Ontario Street, Kingston, ON K7L 2Z3

Phone: (613) 546-4291 ext. 1247

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[jbolognone@cityofkingston.ca](mailto:jbolognone@cityofkingston.ca)

**ii. Approval of an Application for Heritage Permit – 5 Clergy Street**

**That** the demolition on the property at 5 Clergy Street, be approved in accordance with the details described in the application (File Number P18-100-2017) which was deemed complete on December 13, 2017, with said demolition to include the removal of an attached concrete block storage shed and brick vestibule at the south-west side of the property, subject to the following condition:

1. A Demolition Permit be obtained.
- 2. Approval of Applications Supported for Approval by Heritage Kingston (Non Statutory Consultation)**

**i. Approval of an Application for Heritage Permit – 139 William Street**

**That** alterations to the property at 139 William Street, be approved in accordance with the details described in the application (File Number P18-096-2017) which was deemed complete on December 18, 2017, with said alterations to include the removal of the existing deck and construction of a new covered porch, subject to the following conditions:

- a) All Building Permits shall be obtained, as required;
- b) All necessary *Planning Act* approvals shall be obtained, as required;
- c) Should the proposal require any excavation, the applicant should contact Utilities Kingston to obtain locates; and
- d) The connection of the porch roof to the brick façade and any necessary masonry repairs shall be completed in accordance with the City's Policy on Masonry Restoration in Heritage Buildings, as far as possible.

**ii. Approval of an Application for Heritage Permit – 106 Wellington Street**

**That** alterations to the property at 106 Wellington Street, be approved in accordance with the details described in the application (File Number P18-026-2017), which was deemed completed on December 18, 2017, with said alterations to include the removal of a rear addition and the construction of a new two-storey flat-roofed rear addition with an attached two-storey deck/patio; and

**That** the approval of the alterations be subject to the following conditions:

1. A Building Permit shall be obtained, including confirmation of zoning compliance;
2. Steel or wooden columns may be used as an option, in place of the proposed jack posts for support of the second storey deck; and
3. Drawings and specifications submitted as part of the Building Permit process be provided to Planning staff for review to ensure consistency with the Heritage Permit.

**iii. Application for Heritage Permit – 5 Clergy Street**

**That** alterations to the property at 5 Clergy Street, be approved in accordance with the details described in the application (File Number P18-100-2017), which was deemed complete on December 13, 2017, with said alterations to include:

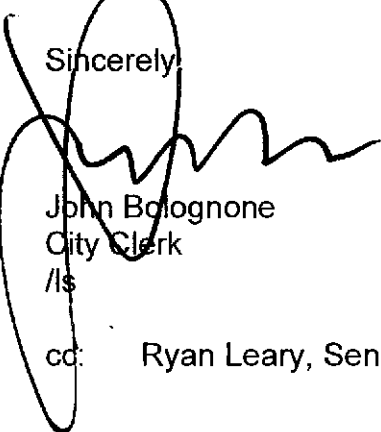
1. Cleaning, repointing and repair of all masonry on the structure, as necessary;
2. Repairs to all wooden features on the building, including windows, sills, doors, eave brackets, soffits, louvered vents and finial;
3. Various repairs to stucco/EIFS in the rear addition;
4. Restore cupola/belfry, including wood trim, louvers and metal flashing;
5. Repainting all painted surfaces in a like colour;
6. Replacing asphalt roofing in like colour; and

**That** the approval of the alterations be subject to the following conditions:

1. A Building Permit shall be obtained;
2. All masonry works shall be completed in accordance with the City's Policy on Masonry Restoration on Heritage Buildings;
3. All window repairs shall be completed in accordance with the City's Policy on Window Renovations in Heritage Buildings;
4. If work cannot be completed safely or if three metre clearance cannot be maintained from the power lines, the applicant shall complete a service request through Utilities Kingston for isolation of the power lines; and
5. Metal-clad wood or all wood windows in a six over six glazing pattern may be used as an option, in place of repairing the existing units on the second storey of the northern/primary façade.

Should you have any questions or concerns regarding these matters, please do not hesitate to contact me.

Sincerely,



John Bolognone  
City Clerk  
/ls

cc: Ryan Leary, Senior Planner – Heritage