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**Planning Department**

426 Brant Street, P.O. Box 5013,  
Burlington, ON L7R 3Z6

Tel: 905-335-7600 Ext. 7824 Fax: 905-335-7880

[Jenna.Puletto@burlington.ca](mailto:Jenna.Puletto@burlington.ca)



April 17, 2015

Henry Reid  
City of Burlington  
[Hank.Reid@burlington.ca](mailto:Hank.Reid@burlington.ca)

Dear Henry Reid:

**RE: Issuance of Heritage Permit for Paletta Mansion, Burlington (File 501-06-4)**

The Director of Planning and Building has issued the requested heritage permit concerning the application for the back wall under service stairs, repair of 10 windows as identified and repairs and maintenance to dollhouse, as required under the *Ontario Heritage Act*, under authority delegated to staff by Council. The "Scope of Work" form is attached. Please note that the permit only includes those items outlined in the Scope of Work. The remaining issue including the marble repairs in the front entrance will be addressed through a separate heritage permit application.

Please note that this application has been reviewed by both Heritage Planning staff and the Heritage Burlington Citizens Advisory Committee.

Should you have any questions or comments, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Jenna Puletto". The signature is written in a cursive, flowing style.

Jenna Puletto  
Planner II – Heritage & Development

Cc: Heritage Burlington, C/O Amber Lapointe, Clerks  
Chairman, Ontario Heritage Trust, 10 Adelaide Street East, Toronto, Ontario M5C 1J3



The Corporation of the City of Burlington  
Planning Department  
426 Brant Street, P.O. Box 5013  
Burlington, ON L7R 3Z6  
Tel: (905) 335-7600, ext. 7642  
Fax: (905) 335-7880

**SCOPE OF WORK**  
**FOR A HERITAGE PERMIT UNDER THE ONTARIO HERITAGE ACT (File 501-06-4)**

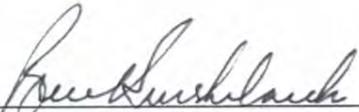
Location of Property: Paletta Mansion, Burlington

Owner/Applicant: Henry Reid

Please note that the following works have been approved under delegated authority to the Director of Planning and Building, by the Council of the Corporation of the City of Burlington (By-law 14-2010), pursuant to the *Ontario Heritage Act*.

The following work has been approved under the current heritage permit application, as per the information and plans submitted with the permit application:

- Repair of the bulging wall, popping mortar, fallen stones. Replacement of stone is only permitted where stone is, in the opinion of the retained masonry specialist, too damaged to repair;
- Repair of 10 windows as per the description provided by D.R. Chalykoff to improve aesthetic look, including painting, thermal efficiency and required repairs.
- Repair or replace rotted wood pillars and fascia, new hardware for house doors, new asphalt shingles for roof, new paint to match existing exterior paint and replacement of the dollhouse doors.

  
Bruce Krushelnicki, Director of Planning & Building

April 17, 2015  
Date

**Please Note: This notice must be available on site at all times while work is under way. Once the work is complete, please notify the Heritage Planner at the City of Burlington to arrange for an inspection in order to ensure compliance with the Heritage Permit.**

HERITAGE PERMIT APPLICATION  
HERITAGE CONSERVATION PLANNING  
CITY OF BURLINGTON

HERITAGE PERMIT APPLICATION  
ALTERATION OR DEMOLITION OF PROPERTIES DESIGNATED UNDER PART IV OF THE  
ONTARIO HERITAGE ACT

Designated Property Address: 4250 Lakeshore Rd.

Designated Property By-Law #: 98-2000

Name of Owner: The City of Burlington

Address of Owner: C/O Hank Reid

Owner's Contact Information:

Business Phone: \_\_\_\_\_

Home Phone: N/A

Fax: ✓

E-Mail: henry.reid@burlington.ca

Name of Applicant/Agent (if applicable):

Hank Reid, City of Burlington

Agent's Contact Information:

Business Phone: \_\_\_\_\_

Home Phone: N/A

Fax: ✓

E-Mail: henry.reid@burlington.ca

Description of all proposed alterations to designated property (including demolition):

Please attach plans or drawings and/or list, itemize or otherwise describe all proposed alterations to the designated building including the removal of existing features, building materials, etc. and the addition of any new features or new construction (use the reverse of this form if necessary).

1. Back wall of Mansion  
- repair bulging wall, popping mortar, fallen stones.  
- replacement where stones are too damaged to repair only as necessary.

2. Windows - repair of 10 windows as per description provided by D.R. Chalykoff to improve aesthetic looks & thermal efficiency - Repair only - no replacement of windows.

(See Reverse) 3. Doll house - repair or replace rotted wood (pillars & fascia) - new hardware for house doors - new asphalt shingles for roof

TELEPHONE: 905-335-7642 | FACSIMILE: 905-335-7880 | EMAIL: [heritage@burlington.ca](mailto:heritage@burlington.ca)

ADDRESS: 426 Brant St, Burlington, ON L7R 3T6 | [www.burlington.ca](http://www.burlington.ca)

- Replace Doll house doors (subject to city approval of design) - new paint to match existing.

HERITAGE PERMIT APPLICATION  
HERITAGE CONSERVATION PLANNING  
CITY OF BURLINGTON

I hereby apply for a heritage permit, under Section 33 (alteration)/ Section 34 (demolition) of the Ontario Heritage Act, 1990, as amended, and declare that the statements made in this application are true. I understand that Council approval (or staff approval where delegated) of a heritage permit is required before any building permit can be issued.

\_\_\_\_\_  
Signature of Owner or Applicant

\_\_\_\_\_  
Date

Note: If the applicant is not the Owner, the Owner's authorization is required, as set out below.

**Owner's Authorization:**

I/We \_\_\_\_\_, being the registered owner(s) of the subject lands, hereby authorize \_\_\_\_\_ to prepare and submit this application for approval and to act on my/our behalf as the authorized agent.

\_\_\_\_\_  
Signature of Owner or Applicant

\_\_\_\_\_  
Date



**ROBERTSON**  
RESTORATION  
BUILDING RESTORATION SPECIALISTS

March 9, 2015

Jenna Puletto,  
Heritage and Development Planner,  
City of Burlington,  
426 Brant Street, P.O. Box 5013,  
Burlington, Ontario.  
L7R 3Z6

Re: Paletta Mansion

MASONRY REPAIR QUOTATION

Area of Work

East elevation concrete stairs.

Scope of Work

- 1) Supply and install safety fencing and/or barricades.
- 2) Dismantle the rock face stone panels below the sloped portion of the concrete stairs, remove all old mortar on the stones completely and store the stones on site for re-use.
- 3) Rebuild the stone panels as original with the addition of a 3lb. soft lead thru-wall flashing covering the top of the rebuilt stone panels, between the panels and the underside of the concrete stairs.
- 4) Pressure wash the concrete stairs and apply a high solids content silane sealer, Sika Canada's Sikagard SN40 or equal, on all surfaces of the concrete stairs.
- 5) Paint the two doors. Apply a rust converter to the door frames and doors where required and allow to dry prior to applying the finish paint coats.
- 6) Recaulk the door frames using Tremco's Dymonic polyurethane base caulking compound.

Price - \$15,600.00 [HST EXTRA]

818185 ONTARIO INC.

P.O. BOX 1660, BRANTFORD, ONTARIO N3T 5V7  
(519) 754-0174 • FAX (519) 754-4890 • 1-888-446-1436  
[www.robertsonrestoration.com](http://www.robertsonrestoration.com)

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Paletta Mansion  
Masonry Repair Quotation cont'd.

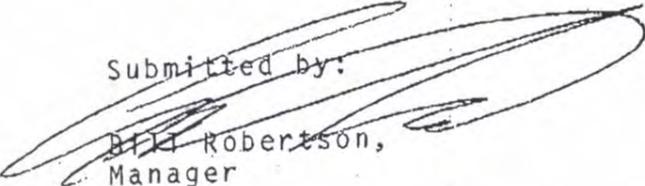
Separate Price

Cut out and point the stone mortar joints 100% at the base of the building wall to a height of 24" above the concrete stairs using Daubois XHN-60 Hydraulic Lime Mortar 'in lieu' of the lead coated copper flashing I suggested at our site review. This also includes the application of Sikagard SN40 silane sealer on the same area after the pointing mortar has cured.

A] Base of wall above stairs - \$2,350.00

B] Base of wall above grade level extending about ten feet out from the bottom of the stairs over to the north/east corner of the building - \$1,150.00

Submitted by:

  
Bill Robertson,  
Manager

818185 ONTARIO INC.

P.O. BOX 1660, BRANTFORD, ONTARIO N3T 5V7

Received Time Mar. 10. 2015 3:57PM No. 0851 • FAX (519) 754-4890 • 1-888-446-1436