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This document was retrieved from the Ontario Heritage Act Register, which is accessible through the website of the Ontario Heritage Trust at **www.heritagetrust.on.ca**.

Ce document est tiré du registre aux fins de la *Loi sur le patrimoine de l'Ontario*, accessible à partir du site Web de la Fiducie du patrimoine ontarien sur **www.heritagetrust.on.ca**.



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PLANNING & BUILDING DEPARTMENT
426 Brant Street, P.O. Box 5013,
Burlington, ON L7R 3Z6
Tel: 905-335-7600 Ext. 7365
Fax: 905-335-7880
Banani.Afsana@burlington.ca

September 9, 2015

[REDACTED]

299 PLAINS ROAD WEST
BURLINGTON, ON L7T 1G1

Dear Paul Bartlett Rodgers:

RE: Issuance of Heritage Permit for 299 Plains Road West, Burlington (File 501-06-4)

The Director of Planning and Building has issued the Heritage Permit concerning the Heritage Permit application for replacement of wooden storm windows with vinyl casement windows at the porch area pursuant to the *Ontario Heritage Act*, under authority delegated to the Director by City Council. Please note that this application has been reviewed by both Planning Staff and Heritage Burlington (Citizens' Advisory Committee).

The "Scope of Work" form is attached. Please note that the Heritage Permit only includes those items outlined in the "Scope of Work". The remaining issue - replacement of wooden sash windows at the second floor will be addressed through separate heritage permit application.

Should you have any questions or concerns, please feel free to contact.

Sincerely,

A handwritten signature in black ink, appearing to read "Banani Afsana".

Banani Afsana
Planner II – Heritage & Development
Planning & Building Department
Development & Infrastructure Committee

cc: Heritage Burlington, C/O Amber LaPointe, Clerk
Chairman, Ontario Heritage Trust, 10 Adelaide Street East, Toronto, Ontario M5C 1J3



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SCOPE OF WORK
FOR A HERITAGE PERMIT UNDER THE ONTARIO HERITAGE ACT (File 501-06-4)

Location of Property: 299 Plains Road West, Burlington, Ontario

Owner/Applicant: ██████████

Please note that the following works have been approved under delegated Authority, the Director of Planning and Building, by Council of the Corporation of the City of Burlington (By-law 99-2012), pursuant to the *Ontario Heritage Act*.

The following work has been approved under the Heritage Permit as per the information provided by the owner in the Heritage Permit application:

- Replacement of wooden (white painted) storm windows with proposed vinyl casement (white colored) windows only at the porch area. The proposed porch windows must comprise the repetition of a 6-pane fanlight over a 4-pane sash and maintain the fenestration of the porch, specially at the front porch (south elevation).

or

- Replacement of wooden (white painted) storm windows with treated wood (white painted) windows comprising the repetition of a 6-pane fanlight over a 4-pane sash and maintain the fenestration of the porch, specially at the front porch (south elevation).

Stewart Scott, Acting Director
Planning & Building Department

September 9, 2015
Date

Please Note: This notice must be available on site at all times while work is under way. Once the work is complete, please notify the Heritage Planner of the City of Burlington for an inspection in order to ensure compliance with the Heritage Permit.