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Office of the City Clerk

RECEIVED
2022/03/07
(YYYY/MM/DD)
Ontario Heritage Trust

March 2, 2022

Via email: [REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED]

**Re: Kingston City Council Meeting, March 1, 2022 – Clause 1i of Report
Number 30: Received from Heritage Kingston with respect to Application
for Ontario Heritage Act Approval – 2368 Middle Road**

At the regular meeting on March 1, 2022, Council approved Clause 1i of Report Number 30: Received from Heritage Kingston with respect to Application for Ontario Heritage Act Approval – 2368 Middle Road:

That alterations to the property at 2368 Middle Road, be approved in accordance with details described in the application (P18-081-2021), which was deemed completed on December 29, 2021 with said alterations to include:

1. The repair of the three existing period windows along the east side;
2. The repair of the four existing period windows along the west side; and
3. The repair of the two existing period windows on the second storey in the rear (north side) of the property; and

That the approval of the alterations be subject to the following conditions:

March 2, 2022

1. All window works shall be completed in accordance with the City's Policy on Window Renovations in Heritage Buildings;
2. The owner shall retain a qualified heritage carpenter/joiner to complete the window repairs and will provide Heritage staff updates on the assessed condition of the existing windows;
3. Details related to the colour(s) of the repaired windows shall be submitted to Heritage Planning staff, prior to re-installation, for review and approval, to ensure it complements the heritage character and attributes of the property;
4. Should the windows be assessed to retain very little original material if they were to be repaired written confirmation will be provided to Heritage staff and their replacement with windows that replicate the original windows as closely as possible shall be permitted;
5. Should replacement be justified through a detailed assessment, details of all replacement windows, including elevation and section drawings, showing the appropriate historic patterning, proportions and measurements, shall be submitted to Heritage Planning staff, prior to installation, to ensure they represent a replication window that is detailed as closely as possible to the original windows;
6. Any minor deviations from the submitted plans, which meet the intent of this approval and does not further impact the heritage attributes of the property, shall be delegated to the Director of Heritage Services for review and approval.

Yours sincerely,



John Bolognone
City Clerk
/nb

C.C. Erin Semande, Ontario Heritage Trust
Ryan Leary, Heritage Planner