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RECEIVED
2022/03/07
(YYYY/MM/DD)
Ontario Heritage Trust

Office of the City Clerk

March 2, 2022

Via email: [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Dear [REDACTED]

Re: Kingston City Council Meeting, March 1, 2022 – Clause 1ii of Report Number 30: Received from Heritage Kingston with respect to Application for Ontario Heritage Act Approval – 2 - 4 Cataraqui Street

At the regular meeting on March 1, 2022, Council approved Clause 1ii of Report Number 30: Received from Heritage Kingston with respect to Application for Ontario Heritage Act Approval – 2 – 4 Cataraqui Street:

That alteration on the property at 2-4 Cataraqui Street, be approved in accordance with details described in the application (P18-077-2021), which was deemed completed on January 18, 2022 with said alteration to include:

1. Installation of windows in three openings on the east elevation;
2. Installation of windows in two openings on the west elevation;
3. Conversion of the northernmost window opening on the west elevation to a door opening; and
4. Infilling of three former door openings on the south elevation with windows, poured concrete sills and limestone knee walls; and

That the approval of the application be subject to the following conditions:

1. A Building Permit shall be obtained;

2. Heritage Services staff shall be circulated the drawings and design specifications tied to the submission of any Building Permit application, as necessary, for review and approval to ensure consistency with the scope of the Heritage Permit sought by this application;
3. Encroachment permit(s) shall be obtained for any temporary encroachments onto municipal property during the construction process;
4. Details of the door design, materiality and associated walkway/railing on the west elevation shall be submitted to Heritage Services staff prior to installation, for review and approval, to ensure it complements the heritage character and attributes of the property;
5. The limestone and bricks removed in the lengthening of the northernmost opening on the west elevation shall be recorded and carefully stored for future repairs on the building and/or for the future reversal of this alteration;
6. Details of the limestone knee walls on the south elevation (coursing, pattern, etc.) shall be submitted to Heritage Services staff prior to installation, for review and approval, to ensure they complement the heritage character and attributes of the property;
7. New windows and doors shall comply with the City's Policy on Window Renovations in Heritage Buildings;
8. Internal and external photos of all related window openings shall be taken and provided to Heritage Services staff for documentation purposes prior to installation;
9. All masonry work shall comply with the City's Policy on Masonry Restoration in Heritage Buildings;
10. Any minor deviations from the submitted plans, which meet the intent of this approval and do not impact the heritage attributes of the property, shall be delegated to the Director of Heritage Services for review and approval.

Yours sincerely,



John Bolognone
City Clerk

/nb

C.C. Erin Semande, Ontario Heritage Trust
Ryan Leary, Heritage Planner