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Department of Community Planning – Community Planning,  
Regulation and Mobility Division  
426 Brant Street, P.O. Box 5013,  
Burlington, ON L7R 3Z6  
Tel: 905-335-7600 Ext. 7929 Fax: 905-335-7880  
Heritage@burlington.ca

July 16, 2024

RECEIVED  
2024/07/16  
(YYYY/MM/DD)  
Ontario Heritage Trust



Dear [Redacted]

**RE: Heritage Permit for 3083 Lakeshore Rd., Burlington, ON (File: 501-06-4-04/24)**

Council of the Corporation of the City of Burlington has issued the requested Heritage Permit concerning the following works, pursuant to the *Ontario Heritage Act*:

- The removal of portions of the former porch at the northeast corner of the dwelling (currently enclosed by a rear building addition);
- The addition of a new rear addition, including the removal of the 3-bay window configuration in north facing dormer (6-over-1, 2-over-2-over-2 and 6-over-1 windows);
- Painting or replacement of wood shingles with like-for-like shingles;
- Any repair required and painting of 6-over-1 windows and the 6-light window in the south facing dormer;
- Conversion of the side door into a window opening (relocating the door and hardware to the south facing wall entering the foyer);
- Removal of the north facing rear ground level building addition (not a heritage attribute); and,
- Addition of a circular driveway and sports court at the rear of the property.

The “Scope of Work” form is attached. Please note that the Heritage Permit only includes those items outlined in the Scope of Work.

Please note that this Scope of Work has been reviewed by Heritage Planning staff and the Heritage Burlington Advisory Committee.

Should you have any questions or comments, please do not hesitate to contact me.

Sincerely,

Chloe Richer MCIP, RPP, CAHP  
Senior Planner, Heritage  
Department of Community Planning – Community Planning,

Regulation and Mobility Division

Cc: Heritage Burlington Advisory Committee, c/o Jo-Anne Rudy, Committee Clerk  
Registrar, Ontario Heritage Trust, 10 Adelaide Street East, Toronto, ON M5C 1J3



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**SCOPE OF WORK**  
**FOR A HERITAGE PERMIT UNDER THE ONTARIO HERITAGE ACT (Ref. # 501-06-4-04/24)**

**Location of Property:** 3083 Lakeshore Rd., Burlington, Ontario

**Owner/Applicant:** [REDACTED], Sakora Design (Agent)

Please note that the following works have been approved by the Council of the Corporation of the City of Burlington, pursuant to the *Ontario Heritage Act*.

The following work has been approved under the Heritage Permit as per the information provided by the applicant in the Heritage Permit application:

- The removal of portions of the former porch at the northeast corner of the dwelling (currently enclosed by a rear building addition);
- The addition of a new rear addition, including the removal of the 3-bay window configuration in north facing dormer (6-over-1, 2-over-2-over-2 and 6-over-1 windows);
- Painting or replacement of wood shingles with like-for-like shingles;
- Any repair required and painting of 6-over-1 windows and the 6-light window in the south facing dormer;
- Conversion of the side door into a window opening (relocating the door and hardware to the south facing wall entering the foyer);
- Removal of the north facing rear ground level building addition (not a heritage attribute); and,
- Addition of a circular driveway and sports court at the rear of the property.

  
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Jamie Tellier, Director

Department of Community Planning

July 16, 2024

Date

**Please Note: This notice must be available on site at all times while work is under way. Once the work is complete, please notify the Senior Planner, Heritage of the City of Burlington for an inspection in order to ensure compliance with the Heritage Permit.**