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Office of the City Clerk

RECEIVED  
2025/06/05  
(YYYY/MM/DD)  
Ontario Heritage Trust

June 5, 2025

Via email: [REDACTED]

[REDACTED]

[REDACTED]

Dear [REDACTED]

**Re: Kingston City Council Meeting, June 3, 2025 – Resolution Number 2025-203 – Application for Ontario Heritage Act Approval – 259 King Street East**

At the regular meeting on June 3, 2025, Council approved Resolution Number 2025-203 with respect to Application for Ontario Heritage Act Approval – 259 King Street East, as follows:

**That** the application on the property at 259 King Street East, be approved in accordance with the details described in the applications (File Number P18-011-2025), which was deemed complete on April 14, 2025, with said alterations to include the installation of five (5) windows, including two arched dormers, on the south-east elevation of the red brick building; and

**That** the approval of the application be subject to the conditions outlined in Exhibit A to Report Number HP-25-010.

Yours sincerely,

Janet Jaynes  
City Clerk  
/nb

Encl. Exhibit A to Report Number HP-25-010

C.C. Ontario Heritage Trust  
Ryan Leary, Senior Heritage Planner

## **Conditions of Approval**

**That** the approval of the application be subject to the following conditions:

1. Details related to the colour(s) and specifics of all exterior features, including but not limited to the: cladding, windows, roofing and trim shall be submitted to Heritage Planning staff for review and approval prior to installation, to ensure it complements the heritage character and attributes of the District;
2. A Building Permit shall be obtained, as necessary;
3. An Encroachment Permit/Temporary Access Permit shall be obtained, as necessary;
4. All Planning Act approvals shall be obtained, as necessary;
5. The requirement of Ontario Regulation 490, with respect to the disturbance of hazardous materials during construction, shall be met;
6. A Record of Site Condition, as per Ontario Regulation 153/04, shall be prepared and produced, as necessary; and
7. Any minor deviations from the submitted plans, which meet the intent of this approval and do not further impact the heritage attributes of the property or District, shall be delegated to the Director of Heritage Services for review and approval.