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Office of the City Clerk

RECEIVED
2026/05/08
(YYYY/MM/DD)
Ontario Heritage Trust

May 6, 2026

Via email: [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]:

**Re: Kingston City Council Meeting, May 5, 2026 – Resolution Number 2026-156
– Application for Ontario Heritage Act Approval – 32 Simcoe Street**

At the regular meeting on May 5, 2026, Council approved Resolution Number 2026-156 with respect to Application for Ontario Heritage Act Approval – 32 Simcoe Street, as follows:

That the application on the property at 32 Simcoe Street, be approved in accordance with the details described in the application (P18-010-2026), which was deemed complete on March 11, 2026, with said alterations to include the construction of a detached garage and storage area; and

That the approval of the application be subject to the conditions outlined in Exhibit A to Report Number HP-26-006.

Yours sincerely,

Janet Jaynes
City Clerk
/nb

Encl. Exhibit A to Report HP-26-006

C.C. Ontario Heritage Trust
Niki Kensit, Intermediate Planner

Conditions of Approval

That the approval of the application be subject to the following conditions:

1. A Building Permit shall be obtained, as required;
2. Heritage Services staff shall be circulated the drawings and design specifications tied to the Building Permit application for review and approval to ensure consistency with the Heritage Permit;
3. All *Planning Act* applications, including a minor variance, shall be completed and approved, as required;
4. An Encroachment and/or Temporary Access Permit shall be obtained, where necessary;
5. Details relating to design, dimensions, materials, and colours, of the cladding, garage door, man-door, and window shall be submitted to Heritage Services staff, prior to installation, for review and approval, to ensure it complements the heritage character and attributes of the property;
6. The applicant shall ensure that no proposed work encroaches onto the right of way and/or property owned by others;
7. Utility locates shall be obtained prior to any digging; and
8. Any minor deviations from the submitted plans, which meet the intent of this approval and do not further impact the heritage attributes of the property or District, shall be delegated to the Director of Heritage Services for review and approval.