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April 30<sup>th</sup>, 2010

Ontario Heritage Trust  
10 Adelaide Street East  
Toronto, Ontario  
M5C 1J3

Re: Heritage Designation for Property Structures known as the Steam Locomotive Number 81 and Overhead Pedestrian Bridge, Palmerston, Ontario Canada

The Council of the Town of Minto at their meeting held on April 21<sup>st</sup>, 2010 approved the following resolution;

*THAT The Council of the Town of Minto receives the Clerk's Team Report CT-10-06 dated April 15, 2010, titled Town of Minto Heritage Designation Process and Designation of the Overhead Pedestrian Bridge and Steam Locomotive No. 81;*

*AND FURTHER THAT The Council of the Town of Minto approves the proposed Town of Minto Heritage Designation Process;*

*AND FURTHER THAT The Council of the Town of Minto accepts the recommendation to designate the Overhead Pedestrian Bridge and Steam Locomotive No. 81;*

*AND FURTHER THAT The heritage designation process for the two heritage resources listed above; continue in accordance with the approved Town of Minto Heritage Designation Process with a notice and a 30-day comment period prior to further consideration of the heritage designation by-law by Council.*

Please note that the Overhead Pedestrian Bridge located at 164 William Street, Palmerston, Ontario and Steam Locomotive No. 81, located at 160 Main Street West, Palmerston, Ontario are owned by the Corporation of the Town of Minto (property and structures). An ad regarding Notice of consideration of the heritage designations with a 30 day comment period prior to further

5941 Highway #89  
Harriston, Ontario  
N0G 1Z0

tel: 519-338-2511  
fax: 519-338-2005

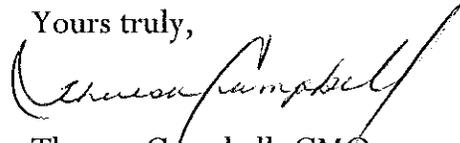
[www.town.minto.on.ca](http://www.town.minto.on.ca)

consideration of a heritage designation by-law appeared in the Minto Express (local newspaper with circulation within the Town of Minto and surrounding area) on April 28<sup>th</sup>, 2010 and is posted on the Town of Minto website.

Included with this correspondence is a copy of the Report (CT-10-06) regarding the Town of Minto Heritage Designation Process and Designation of the Overhead Pedestrian Bridge and Steam Locomotive No. 81.

Should you require additional information, please do not hesitate to contact me at 519-338-2511.

Yours truly,

A handwritten signature in black ink, appearing to read "Theresa Campbell". The signature is fluid and cursive, with a large initial "T" and a long, sweeping underline.

Theresa Campbell, CMO  
Deputy Clerk

Encl.

cc. Marsha Paley, Clerk Administrator



**TOWN OF MINTO**  
**Clerks Team Report**  
**CT-10-06**

Agenda  
7.5  
Apr. 21/10

**TO:** Mayor Anderson and Members of Council  
**FROM:** Marsha Paley, Clerk-Administrator  
**DATE:** April 15, 2010  
**SUBJECT:** Town of Minto Heritage Designation Process and Designation of the Overhead Pedestrian Bridge and Steam Locomotive No. 81

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**RECOMMENDATION:**

THAT the Council of the Town of Minto receives the Clerks Team Report CT-10-06 dated April 15, 2010, titled Town of Minto Heritage Designation Process and Designation of the Overhead Pedestrian Bridge and Steam Locomotive No. 81;

AND FURTHER THAT Minto Council approves the proposed Town of Minto Heritage Designation Process;

AND FURTHER THAT Minto Council accepts the recommendation to designate the Overhead Pedestrian Bridge and Steam Locomotive No. 81;

AND FURTHER THAT the heritage designation process for the two heritage resources listed above, continue in accordance with the approved Town of Minto Heritage Designation Process with a notice and a 30-day comment period prior to further consideration of the heritage designation by-law by Council.

**BACKGROUND:**

As identified in the Ontario Heritage Act, a heritage designation is the process, which recognizes and protects architecturally, historically and contextually built or cultural heritage resources. Designating property or resources protects it from indifferent alterations, prevents demolition and entitles owners to available restoration funds, if available from the Federal, Provincial or municipal government or other organizations.

Heritage resources that can be designated include residential, commercial, industrial and institutional structures, streetscapes, landscapes, natural areas, cemeteries and burial places as well as archaeological sites. The designation process is open, with owners being a part of the process and the public having the opportunity to provide input prior to further consideration by Council.

Applying a heritage designation means Town of Minto wants to:

- Identify and communicate pride in our past;
- Conserve often irreplaceable historic sites and resources;
- Support and strengthen community identity;
- Recognize how our history contributes to the quality of life; and,
- Create economic development through tourism based on our history.

It is not meant to restrict, however, ensure that changes respect the recognized heritage value of the property or resource. Once designated, owners of designated properties will be required to seek input and approval of the Town through Council or its heritage advisory committee when there is a consideration for property alterations that affect the "reasons for designation". The designation will not prohibit changes; actually alterations that restore heritage features are to be encouraged.

When possible, grants, loans, and tax incentives may become available to assist owners to protect such important resources.

## **DISCUSSION:**

As owners of several recognized historic properties and resources, the Town of Minto would like to put forth two such structures for the first heritage designations in the municipality. The two resources include: (1.) Steam Locomotive No. 81 at 160 Main Street West; and, (2.) the Overhead Pedestrian Bridge at 164 William Street in Palmerston.

### **Reasons for Designation**

Below are the reasons for designation which identifies and describes the significant architectural, historical and contextual features of the property that are to be protected and conserved.

#### **1. Steam Locomotive No. 81**

Steam Locomotive No. 81 is a Mogul-type structure built in 1910 by the Canadian Locomotive Company located in Kingston, Ontario. It was designed for passenger service. When produced, it was numbered 1000 in 1952; it was renumbered 81 when it came to Palmerston for branch line service. The locomotive could haul twelve passenger coaches. It displays six (63 inch drivers) and completed almost half-century of service to the transportation industry on January 29, 1957. It now stands on a specially built piece of track within view of residents and visitors to downtown Palmerston; as a historical feature in Palmerston's Lions Heritage Park. Restoration took place in 2008 based on its operational days in the Palmerston Rail Yard. In 2010, Steam Locomotive will be 100 years old.

The designation will cover all the steel structure with its steam boiler, whistle, smoke stack, coal and water tender, lights, steps and gauges.

## 2. Overhead Pedestrian Bridge

The Overhead Pedestrian Bridge was built in 1911 to move pedestrian traffic over the tracks on Queen Street in the Town of Palmerston. The Grand Truck Railway Company of Canada was directed to construct the Overhead Bridge for pedestrian traffic on February 11, 1911. Originally, a subway was built to accommodate pedestrian traffic under the tracks. The Overhead Bridge was designed to be 8 feet in width and to span the full distance over the tracks. The framework is completely made of steel. Blueprints of the steel structure are available for viewing in the Palmerston Railroad Museum at 164 William Street. The Overhead Bridge was restored in 2008 with support from the Province. This unique heritage structure is located in Palmerston's Lions Heritage Park in the Town of Minto.

The designation will cover all of the steel structure including the trusses, supports and cement bases around the footings of the structure and the adjoining stairs.

### CONSULTATIONS:

Mt. Forest Heritage, the Town of Wellington North and the Engineering Dept of the Canadian National Railway Company.

### ATTACHMENT:

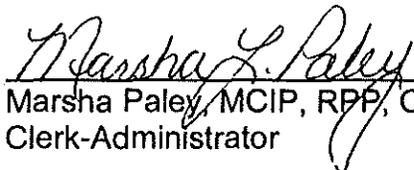
Attachment #1: Proposed Town of Minto Heritage Designation Process

Attachment #2: Cover Letter, Photos, Research and Sample By-law from Councillor Wayne Martin re: Proposed Heritage Designation for the Overhead Pedestrian Bridge and Steam Locomotive No. 81 in Palmerston

### SUMMARY:

Heritage designations offer a number of valuable advantages. For the Town of Minto these advantages are significant towards protecting our history and making it a part of our quality of community life. Designation is the process described in the Ontario *Heritage Act*, to recognize and protect significant built and cultural resources and offers protection of these resources. This report identifies a possible process for the Town of Minto to undertake for heritage designations.

Based on Cr. Martin's research, the Town of Minto recommends designation of two historic structures in Palmerston including the Steam Locomotive No. 81 and the Overhead Pedestrian Bridge. The reasons for designation are highlighted and offer justification for the Town of Minto Council to list them as the first heritage designated resources in the municipality. Upon acceptance of the recommendation, a notice of designation will be put into the local papers and on the website prior to the 30-day commenting period and further consideration of the heritage designation by Council.

  
Marsha Paley, MCIP, RPP, CMO  
Clerk-Administrator

## **Attachment #1: Proposed Town of Minto Heritage Designation Process**

1. A request to designate a property or resource may come from an owner, interested party, the Minto Heritage Advisory Committee or from Minto Council.
2. Town of Minto staff or the Minto Heritage Advisory Committee ensures that the property is sufficiently researched and evaluated.
3. If a heritage designation is warranted, a designation report, including the "Reasons for Designation", is prepared and a recommendation to designate is sent directly to Council or through the Minto Heritage Advisory Committee to Council.
4. Council accepts or rejects the recommendation for heritage designation.
5. If Council chooses to pursue designation a "Notice of Intention to Designate" will be published in the local newspaper. Property owners and the Ontario Heritage Trust will also be informed.
6. In accordance with the *Heritage Act*, a thirty (30) day waiting period is permitted to receive objections.
7. Objections received will be resolved through hearings at the Conservation Review Board.
8. If no objections, are received Council passes a by-law to designate.
9. Notices are issued to the owners, Ontario Heritage Trust and Published in the local newspaper.
10. The designation is registered on the property title.
11. Plaques are attached to the building at a special event to mark the designation.
12. Any applications to alter elements mentioned in the "Reasons to Designate" will go through Council or the Minto Heritage Advisory Committee.

**Attachment #2: Cover Letter, Photos, Research and Sample By-law from Councillor Wayne Martin re: Proposed Heritage Designation for the Overhead Pedestrian Bridge and Steam Locomotive No. 81 in Palmerston**

Mayor David Anderson and council members,

Town of Minto  
5941 Highway 89  
Harriston On  
NoG 1Z0

March 24, 2010

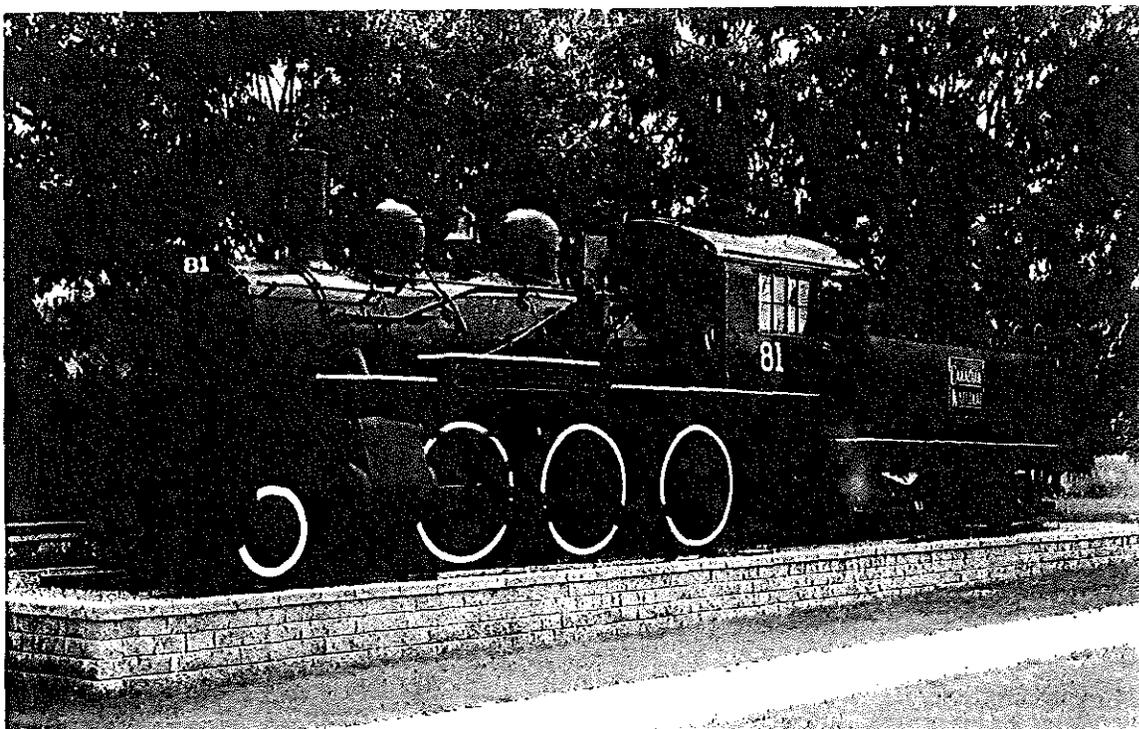
Dear Mayor and council,

Attached is the wording and photographs that could help in the designation of Steam Locomotion Number (81) and the Overhead Pedestrian Bridge.

Also attached is a sample by-law which you may wish to use in drafting your town by-law for these two heritage structures.

Thanks again for your continued support in protecting Minto's heritage.

Yours truly,  
Wayne Martin  
Town of Minto /Councillor



164 William St.

Roll # 12031

Palmerston

10'4" →

Order # 14164      June 24, 1911  
GTR Company of Canada

Designate - Overhead bridge for pedestrians + traffic  
over tracks on Queen St. in the town of  
Palmerston Ontario Canada.

(Maps of structural  
in Railroad Museum)

The Corporation of the Town of Minto

By-law number \_\_\_\_\_.

Being a by-law to designate the property structures known as the Steam Locomotive Number (81) at 160 Main Street West and the Overhead Pedestrian Bridge at 164 William Street in the Town of Minto, formerly the town of Palmerston as being of Architectural and Historical value or interest.

Whereas the Ontario Heritage Act, R.S.O. 1990 authorizes the council of a municipality to enact by-laws to designate real property, including all buildings and structures thereon, to be of architectural or historical value or interest, and

Whereas the council of the corporation of the town of Minto, owners of the lands and structures known as Steam Locomotive Number (81) at 160 Main street West, Palmerston and the Overhead Pedestrian Bridge at 164 William street, Palmerston, and upon the Ontario Heritage Foundation, notice of intention to designate the aforesaid structures and has caused such notice of intention to be published in the same newspaper having general circulation in the municipality, and

Whereas, no notice of objection to the proposed designation has been served on the clerk of the municipality,

Now therefore, the council of the town of Minto enacts as follows:

1. That there is designated as being of structural and historical value or interest the real property known as the Steam Locomotive Number (81) at 160 Main street west in the town of Minto, formerly in the town of Palmerston. The reasons for designation of this real property

are set out in Schedule (A) of this by-law.

2. That there is designated as being of structural and historical value or interest the real property known as the Overhead Pedestrian Bridge at 164 William street in the town of Minto, formerly the town of Palmerston. The reasons for designation of this real property are set out in Schedule (B) of this by-law.

3. That the municipal solicitor is hereby authorized to cause a copy of this by-law to be registered against the structures described in Schedules (A) and (B) of this by-law in the land registry office for the county of Wellington.

4. That the clerk is hereby authorized to cause a copy of the by-law to be served with the Ontario Heritage Foundation, and to cause a notice of passing of this by-law to be published in the same newspaper having general circulation in the municipality.

Read a First and Second Time This \_\_\_\_\_ Day of \_\_\_\_\_ 2010.

Read a Third Time and Finally Passed this \_\_\_\_\_ Day of \_\_\_\_\_ 2010.

Mayor \_\_\_\_\_ Clerk \_\_\_\_\_

By \_\_\_\_\_  
Municipal Clerk

Schedule (A) To By-law Number \_\_\_\_\_.

## Statement of Reasons For Designation

Steam Locomotive Number (81)  
160 Main Street West, Palmerston

This (Mogul type) structure was built in 1910 by the Canadian Locomotive Company located in Kingston, Ontario.

It was designed for passenger service , numbered (1000) and it could haul twelve passenger coaches.

In 1952 she was re-christened (81) and it came to Palmerston for branch line service.

A memorial to the days when ( Iron horses) were stabled in the town.

Old (81) now stands on a specially built piece of track, within view of all rail and highway travellers.

It displays six ( 63 inch drivers) and it completed her almost half-century of service to the transportation industry- (Jan. 29, 1957)

It was put on display in Palmerston-(July 29, 1959)

It is now a historical feature in Palmerston's Lions Heritage Park.

The designation covers all the steel structure with its steam boiler, whistle, smoke stack, coal and water tender, lights, steps and gauges.

Restoration took place in 2008, it was copied from its operational days in the Palmerston Rail Yard and it sits as a tribute to our railroad history.

Schedule (B) to By-law Number \_\_\_\_\_.

## Statement of Reasons for Designation

### Overhead Pedestrian Bridge 164 William Street, Palmerston

The Overhead Pedestrian Bridge was built in 1911 to move pedestrian traffic over the tracks on Queen Street, in the town of Palmerston.

The Grand Trunk Railway Company of Canada was directed to construct the Overhead Bridge for pedestrian traffic- (Feb.11, 1911)

Originally (Jan.27,1910) a subway was to be built to accommodate pedestrian traffic under the tracks.

The Overhead Bridge was designed to be 8 feet in width and to span the full distance over the tracks. The framework is completely made of steel.

Blueprints of the steel structure are available for viewing in the Palmerston Railroad Museum at 164 William Street.

The Overhead Bridge was restored in 2008 supported by the Province of Ontario.

This unique heritage structure is located in Palmerston's Lions Heritage Park, Town of Minto. It is considered the number one railroad feature in the Park.

A photograph is attached for historical reference