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**Planning and Building Department**

426 Brant Street, P.O. Box 5013,  
Burlington, ON L7R 3Z6  
Tel: 905-335-7600 Ext. 7929 Fax: 905-335-7880  
[Heritage@burlington.ca](mailto:Heritage@burlington.ca)

**SCOPE OF WORK  
FOR A HERITAGE PERMIT UNDER THE ONTARIO HERITAGE ACT (Ref. # 501-06-4)**

**Location of Property:** 6207 Lowville Park Rd., Burlington, Ontario

**Owner:** The Corporation of the City of Burlington

**Applicant:** Dave Currie, Capital Works Department

Please note that the following works have been approved by the Director of Planning and Building under authority delegated by Council of the Corporation of the City of Burlington (By-law 99-2012), pursuant to the *Ontario Heritage Act*.

The following work has been approved under the Heritage Permit as per the information provided by the owner in the Heritage Permit application:

- Replacement of windows in like materials and design as shown on attached drawings A1 and A2, both prepared by S. Aplidgitois and dated March 8, 2017, stamped approved by Burlington Planning Department
- Original windows are to be protected from damage during and after removal to the greatest extent possible.
- Heritage Planner is to be consulted prior to disposal of original windows. Heritage Planner will provide written confirmation whether original windows are to be disposed of or stored for future reuse.

A handwritten signature in black ink, appearing to read "Mary Lou Tanner".

Mary Lou Tanner, Director  
Planning & Building Department

March 30, 2017  
Date

**Please Note: This notice must be available on site at all times while work is under way. Once the work is complete, please notify the Heritage Planner of the City of Burlington for an inspection in order to ensure compliance with the Heritage Permit.**



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March 30, 2017

Dave Currie  
Capital Works Department  
The Corporation of the City of Burlington  
426 BRANT ST.  
BURLINGTON ON L7R 3Z6

Dear Mr. Currie,

**RE: Heritage Permit for 6207 Lowville Park Rd., Burlington, ON. (File: 501-06-4)**

The Director of Planning and Building has issued the requested heritage permit concerning the proposed replacement of windows at Lowville School House pursuant to the *Ontario Heritage Act*, under authority delegated to staff by Council. The "Scope of Work" form is attached. Please note that the permit only includes those items outlined in the Scope of Work.

Please note that this application has been reviewed by Heritage Planning staff and the Heritage Burlington Citizens Advisory Committee.

Should you have any questions or comments, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "T Douglas". The signature is stylized and cursive.

Thomas Douglas  
Planner II – Development Review & Heritage  
Planning and Building Department

Cc: Heritage Burlington, C/O Amber LaPointe, Clerks  
Chairman, Ontario Heritage Trust, 10 Adelaide Street East, Toronto, Ontario M5C 1J3